



## **Performance Fire Officer (with Stage Door cover) Criterion Theatre**

We are looking to recruit a Performance Fire Officer for the run of **Amélie the Musical** at the Criterion Theatre. This role will also include Stage Door cover at fixed points. The production is scheduled to open on Thursday 20th May 2021 and run until Saturday 25th September 2021. Please note that our opening date is subject to the Government roadmap allowing for socially distanced audiences to attend indoor theatre events.

We are looking for someone who is able to provide an exceptional level of customer service as we return to performances after the pandemic closures. This role will require someone who is able to adapt quickly to new ways of working as we would anticipate a variety of changes to how the Front of House and Stage Door operation works as we go further into the government roadmap. The duties within the role could involve speaking to the public in the event of an emergency from stage; you must be comfortable with this aspect of the role.

### **Performance Times from 1st June 2021**

#### **\*Please see below for 20th May - 31st May 2021 times**

Tuesdays: 7.30pm performance  
Wednesdays: 2.30pm & 7.30pm performances  
Thursdays: 7.30pm performance  
Fridays: 7.30pm performance  
Saturdays: 2.30pm & 7.30pm performances  
Sundays: 3pm performance

\*Saturday 22nd May no matinee, Sunday 23rd May no performance, Monday 24th May 7.30pm performance, Wednesday 26th May no matinee, Sunday 30th May no performance.

### **Stage Door Break Cover from 20th May - 25th September 2021**

Monday 24th May: 5pm - 6pm  
All Tuesdays 5pm - 6pm  
All Thursdays 5pm - 6pm  
All Fridays 5pm - 6pm  
All Saturdays 12pm - 1pm

You must be able to work all of the shift times listed. We are not able to offer contracts that only cover certain days. If you are unable to commit to working all 8 performances per week please do not continue with your application. We do require applicants to be aged 18 or over.

The shift would start from the Stage Door break time, or from 1.5 hours prior to the performance time listed on a Wednesday and Sunday. The show is due to be 2.5 hours, including interval, so shifts are scheduled to finished 2.75 hours after the performance time listed which allows time for the audience to exit after which the Fire Officer can begin their final tasks. A standard shift would be 5 hours but could be longer if the show is delayed in starting for any reason. Your contracted hours for a standard week would be 40 hours.

The Criterion Theatre is a London Living Wage Employer and the rate of pay is £11.59 per hour.

Training shifts will take place on the 18th and 19th May 2021, you must be able to attend these sessions prior to being able to start the role on 20th May 2021. If you do not have a valid Fire Marshal certificate you will need to be available for training prior to the 20th May as arranged by the theatre.

The closing date for applications is Thursday 15th April 2021. Completed application forms and equal opportunities forms should be emailed to [recruitment@criterion-theatre.co.uk](mailto:recruitment@criterion-theatre.co.uk). Our equal opportunities form is to enable us to ensure our recruitment process is fair and should you chose to complete it will not be seen by the recruitment panel and will not impact and decisions regarding your job application.

Interviews are planned to be held between 19th April - 3rd May 2021, we are anticipating a high number of applications and those dates may extend. All candidates, selected for interview or not, will be contacted by 4th May 2021. Please do not contact us before that date to check on the status of your application.

Please contact us at [recruitment@criterion-theatre.co.uk](mailto:recruitment@criterion-theatre.co.uk) if you need the application form in an alternative format or if you require any reasonable adjustments to the selection process, including interview (for example physical access, communication support, personal support). The Criterion Theatre is an Equal Opportunities employer and and treats all applicants for employment fairly, actively promoting equality of opportunity and welcomes applications from a wide range of candidates.

The application form and equal opportunities form have been provided in a PDF with fillable sections. This should be compatible with any computer you use. If you do not have access to a computer to be able to complete your application form please contact us at [recruitment@criterion-theatre.co.uk](mailto:recruitment@criterion-theatre.co.uk).